

Shortlands Computing

Professional, independent, unbiased.

Privacy Policy

Protecting the information we keep about you

DATA PROTECTION

The General Data Protection Regulation (GDPR) and UK Data Protection Act 1998 apply to personal information and ensure that it is handled properly.

They are designed to protect the interests of individuals and places obligations on organisation to manage the information they hold in a proper way. There are specific principles that must be complied with and the most notable are to ensure information is secure, accurate, up-to-date, not excessive and held for a limited purpose.

These regulations give individuals important rights, including the right to know what information is held about you, the right to be forgotten and the right to correct information that is wrong.

What we will do

Shortlands computing respects your privacy and takes all reasonable steps to safeguard any information we hold about you. We comply with the General Data Protection Regulation (GDPR) and the Data Protection Act 1998 and are registered with the Information Commissioner's Office. The following information is designed to help you understand how Shortlands Computing processes information about you.

Any personally identifiable information you supply to us is used only to provide you with Shortlands Computing products and services. The types of personal information that may be collected include: name, address, email address, telephone numbers, network settings and logon details to computers, servers, network equipment, mobile devices, network services, websites and online technology services.

Whilst using our website we may also collect, store and use the following types of data: information about your website session including your IP address, browser type, location, referring website or source, duration of your visit, pages viewed and files downloaded. We may use both session and persistent cookies to enhance your customer experience on our Website. Cookies are files that contain information relating to website usage which are issued by a web server to be stored on your local computer.

We take all reasonable precautions to protect your data against loss or disclosure. We ensure that your data is processed and stored securely. All information you provide us is stored on secure servers or on third parties with robust security policies.

We may share your personal information with carefully selected companies we use to provide aspects of our services to you, for example companies we ask to assist with support or supply computer components to you.

We reserve the right to change this policy without notice. By using our Website after we have posted changes to our policy, you are agreeing of the terms of the modified Privacy Policy.

What we won't do

Shortlands Computing will never sell, rent, loan or share your personal data with a third party for the purpose of marketing activity of any nature, unless you have provided us with explicit permission to do so. However, if we are required to make disclosures by any law, any government or private parties in connection with a lawsuit, subpoena, investigation or similar proceeding we can disclose any such information in those circumstances.

More information

For more information please send an email to: data_protection@shortlandscomputing.co.uk.

020 3397 1053
www.shortlandscomputing.co.uk

